

Apprentice Civil Construction (Kempsey Shire Council)

Industry

Trade – Civil Construction

Description



Date posted

October 30, 2025

Closing date

16.11.2025

Job Location

Kempsey

Employment Type

Full-time

Apprentice Civil Construction

Are you ready to kickstart your career in the civil construction industry where you can earn while you learn? This exciting entry-level role provides the perfect pathway for those looking to build a long-term career in the civil construction space. This hands-on role will provide valuable training and experience in the construction and maintenance of local infrastructure, including concrete footpaths, kerb and gutter, drainage systems, and general civil works.

As a Civil Construction Apprentice, you'll learn on the job from our experienced team while completing formal learning to obtain a nationally recognised qualification in Civil Construction. You'll gain practical skills in:

- Formwork and concrete finishing for footpaths, kerbs, and gutters
- Pipe laying and drainage installation
- Site preparation and general labouring duties
- Safe operation of tools, plant, and equipment
- Workplace health and safety procedures in civil works environments

Please read the Position Description attached to this job advertisement. It is important to read this carefully to understand what the job involves.

About You:

We're looking for someone with a strong work ethic, a willingness to learn, and a genuine interest in building a career in the civil construction industry. You'll enjoy working outdoors, taking pride in producing quality work, and be a reliable team player. In addition, you will also meet the following criteria:

- Minimum Year 10 standard of education is essential, Year 12 standard of education is desirable.
- Ability to complete theory and practical work units associated with the Certificate being studied.
- Commitment to the full term of the apprenticeship and study requirements.
- Good level of physical fitness to undertake manual labour and ability to work outdoors in various weather conditions.
- Basic knowledge of a range of hand and power tools.

- The ability to problem-solve and take initiative with a positive can-do attitude.
- Commitment to maintaining a safe working environment and to following instructions.
- Commitment to upholding our organisational values.
- Current Manual Drivers Licence (P1 or above required, or commitment to obtaining).
- WHS General Construction Induction (White Card).

About Us:

Kempsey Shire Council (KSC) is located on the Mid North Coast of NSW, known for its genuine hospitality, pristine beaches, sub-tropical rainforests, mountain ranges, rock river gorges, sprawling farmland and peaceful villages.

We are a progressive, proactive and dynamic organisation, and we pride ourselves on the respectful and supportive workplace we have cultivated. With 360+ dedicated staff managing \$1.8 billion worth of assets across many sites throughout the Shire, KSC work closely with our community to build an inspired, connected Macleay Valley.

Benefits of working for Kempsey Shire Council:

As the successful candidate, you'll enjoy:

- A temporary full-time position, 38 hours per week, 4-year duration.
- Rostered Day Off (RDO) every second Friday.
- Paid study time.
- All uniform and PPE provided.
- Weekly salary of \$601.70 to \$827.40 (plus superannuation).
- A supportive, collaborative working environment designed to help you grow!
- Discounted membership to a range of gym and pool facilities.
- Employee health and wellbeing programs.
- Ability to acquire not just your Certificate III, but also opportunity to obtain other tickets, licences and Statements of Attainment in areas such as working in confined spaces, first aid, working at heights, etc.

Contacts

Interested?

Please apply via Council's website <http://careers.kempsey.nsw.gov.au/>. Note that you will be required to prepare and submit:

- A Cover Letter (maximum 2 pages) outlining how your experience, abilities, knowledge and personal qualities will enable you to achieve the key accountabilities of the role (as listed in the Position Description); and
- Your current Resume.

Have questions? Please contact Dan Powick, Coordinator Works, for a confidential discussion on Ph: 02 6566 3200.

Please Note:

- Our recruitment notification process is primarily via system generated emails. Please ensure your email is correct before submitting your application to avoid missing crucial updates.
- Completion of a pre-employment medical assessment is a requirement of

KSC's recruitment process for this position.

Hiring Timeline:

Applications for this position will close at **4:00pm on Sunday, 16 November 2025**. After this date, the recruitment process will include:

- Invitations to attend interview for shortlisted candidates will be sent during week commencing Monday, 24 November 2025.
- Interviews for shortlisted candidates will be held on Tuesday, 2 December 2025 (compulsory)
- Reference Checks and pre-employment medical assessments will be actioned between 3 and 10 December 2025.
- Employment commences mid-January 2026.

If you experience any difficulties applying online, please contact the Recruitment team on 02 6566 3200 or email jobs@kempsey.nsw.gov.au

Thank you and good luck with your application.

Kempsey Shire Council is an equal opportunity employer and we celebrate our diverse, inclusive and values-led workforce. We welcome and encourage applications from Aboriginal and Torres Strait Islander people, people with diverse culture and linguistic backgrounds and people with a disability. In addition, Kempsey Shire Council will provide reasonable adjustments for suitably qualified individuals with disabilities. If you require additional assistance to participate in the recruitment process, please discuss with the advertised contact person. You can ask for reasonable adjustments to be made at any time during the recruitment process.

[Position Description](#)

<https://careers.kempsey.nsw.gov.au/job-details/query/Apprentice+Civil+Construction/in/Australia/9641821/>